



THE MONTANA CLUB

HELENA, MONTANA
SINCE 1885

Garden Room | Rental Agreement

Event: _____

This Agreement is made between The Original Montana Club ("Club") and [Client Name] ("Renter") for the private rental of the Garden Room located at 24 West 6th Avenue.

Rental Details

Date of Event: _____

Time of Event: _____

Type of Event: _____

Maximum Capacity: 20 guests

Ages: 13+

Perfect for bridal showers, baby showers, birthdays, and more!

Garden Room Flat Rental Rate

The Garden Room is offered under a flat rental model for private events.

Flat Rental Rate: \$1,300

The flat rate includes:

- **Full exclusive access** to the Garden Room for the duration of the event
- The Garden Room fully decorated by The Original Montana Club
- **Sparkling or still water service** to start
- **Moist towelette service** to cleanse hands before dining
- **Intention cards** (available upon request, if the party desires)
- **Tea service** with a curated selection chosen by The Original Montana Club, including:
 - One herbal tea
 - One green tea
 - One black tea
- **Food service** featuring your choice of two food and beverage experiences (see below)
- All required staffing for the event
- Full setup, breakdown, cleaning, and resetting of the space



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Food and Beverage Selection

Renter may select up to two food and beverage experiences from the options below. Final guest count and experience selections are due no later than fourteen (14) days prior to the event. Partial selections are not permitted.

Classic Afternoon Tea

Includes:

- **Teas** (selected by the Club): Herbal, Green, Black
- **Tea Sandwiches:** Cucumber and Dill Cream Cheese, Egg Salad and Rocket
- **Scone:** Currant Scone with Clotted Cream and Strawberry Preserves
- **Mini Desserts:** Lemon Tartlet, Rosemary Lemon Shortbread, Assorted Macarons

Signature Montana Teas

Includes:

- **Teas** (selected by the Club): Herbal, Green, Black
- **Tea Sandwiches:** Smoked Trout with Capers and Dill, Flathead Cherry Chutney and Chicken
- **Scone:** Huckleberry Scone with Clotted Cream and Lemon Curd
- **Mini Desserts:** Local Honey Madeleine, Cream Puffs with Rhubarb Orange Sauce, Parrot Truffles

Gentleman's Tea

Includes:

- **Teas** (selected by the Club): Herbal, Green, Black
- **Tasting Bites:** Sliders with Dubliner Cheese, Mini Beef Pasties, Smoked Trout Finger Sandwich with Caper Cream, Sautéed Mushroom and Herb Crostini
- **Scone:** Currant Scone with Bacon Jam
- **Mini Desserts:** Parrot Truffles, Lemon Rosemary Shortbread

Add-On Beverages (Optional)



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The following beverages may be added and will be billed separately:

- **Mimosa Bar:** \$13 per person
- **Veuve Clicquot:** \$15 per glass or \$60 per bottle
- **Roederer Estate:** \$15 per glass or \$60 per bottle
- **Almacita Sparkling Rosé:** \$12 per glass or \$48 per bottle
- **Whiskey Pairing:** \$12 per glass per person

Guest Count and Experience Selection

Total number of guests: _____ (Maximum: 20)

Selected Food Experiences (no more than two):

1. _____
2. _____

Custom booking details (if applicable):

Payment Terms

- **Deposit:** A \$200 non-refundable deposit is required within fourteen (14) days of the event and will be applied to your final bill
- **Full payment** is due fourteen (14) days prior to the event date
- **Cancellations** within fourteen (14) days of the event are non-refundable and all payments are forfeited
- **Cancellations** made more than fourteen (14) days prior to the event do not receive the deposit back unless the cancellation occurs more than thirty (30) days prior to the event date, in which case the deposit may be refunded at the Club's discretion
- **Gratuities:** A 20% gratuity will be added to the final bill for the Garden Room hosts

Policies

- All guests must adhere to Club rules and regulations



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- **Renter is responsible for any damages beyond normal wear and tear.** The Garden Room contains many fragile items. Charges will be applied based on breakage or damage
- Outside catering or beverages are not permitted unless pre-approved in writing by the Club

Acceptance

By signing below, the Renter agrees to the terms of this Garden Room Rental Agreement.

Renter Name: _____

Signature: _____

Date: _____

Club Representative: _____

Signature: _____

Date: _____